



Instructions for Shopify plug-in configuration

Document version	Date	List of changes
1.0.0	2023.01.31	New instructions

1. PayPo app installation on Shopify sales platform

In order to install the PayPo application in the Shopify store, go to:



https://apps.shopify.com/paypo and download the application by pressing the "Add Application" button

PayPo PayPo

Price: Free

Rating (0.0) ☆☆☆☆☆ 0 Reviews Developer: PayPo Sp. z o.o.

Add app

How does it work?

A fast and easy transaction process and effective scoring systems result in high conversion rates for our e-commerce payments.

- 1 Customer logs in and chooses PayPo as payment method
- 2 PayPo pays the bill to the online store
- 3 The customer gets to purchase and has up to 30 days to pay when the product is paid for

PayPo is an easy, intuitive and safe method of paying for an e-commerce order.

With PayPo, you can quickly and easily enable PayPo BNPL in your online store. This way you will provide your customers with the opportunity to pay for their order after 30 days or later in flexible instalments, while your store will receive payment right away. By enabling PayPo, you will see a number of benefits such as a higher average cart value (customers buy more often and more willingly), a lower percentage of abandoned shopping carts or better first-price sale.

- ✓ Simple and safe payment method Buy now, pay later.
- ✓ Easy to install and configure application.
- ✓ Efficient application for fast payment processing.

No reviews

Overall rating: 0 ☆☆☆☆☆

5 ★ 0
4 ★ 0
3 ★ 0
2 ★ 0
1 ★ 0

No reviews yet

[Write a review](#)

Built by PayPo Sp. z o.o.

About PayPo Sp. z o.o.
1 app
No reviews yet
New to building apps for the Shopify App Store

Support
[Send a message](#)
support@paypo.pl

Resources
[Privacy policy](#)

After you are redirected to the address, an installation window will pop up. Please confirm installation in the window by clicking **Install app**

shopify Search Setup guide PD Pawel Dymek

PayPo test store - RO

Install

Cancel Install app

PayPo
by PayPo Sp. z o.o.

PayPo test store - RO PayPo

This app needs to

- Access store information
- Edit store information

You're agreeing to share personal information with this app.

Deleting this app from your store will remove its access, but customer personal information may not be erased. Contact the developer to request the removal of customer and other stored information. [Learn more about data privacy.](#)

Contact PayPo Sp. z o.o. for support

Privacy details

What this app can access in your store

Store owner information

- Contact information
 - Name
 - Email address
 - Phone number
- Location
 - Physical address

Permission details

What this app can do in your store



PayPo Gateway Settings

Country *

Romania

Merchant ID *

This value is available in your PayPo merchant panel (Settings > Integration)

Merchant API Key *

This value is available in your PayPo merchant panel (Settings > Integration)

Product type

CORE

PNX

Installments number *

1

More settings

Save settings

The PayPo module configuration will contain the following fields:

- a) **Country** – the country for which PayPo payment is offered; currently, PayPo is available in Poland and Romania
- b) **Merchant ID (ID)** – an ID used by PayPo systems to recognize the Partner
- c) **Merchant API Key (Token)** – a code necessary to identify the Partner
- d) **Product type** – the payment type offered (CORE or PNX); the payment type offered must comply with the provisions of the cooperation agreement with PayPo, in Romania only PNX is currently available
- e) **Installments number** – number of instalments for the active product type: for CORE the number will always be 4, for PNX it should be an integer higher than or equal to 1; in Romania the number of currently available instalments in PNX is 1

Merchant ID (ID) and **Merchant API Key (Token)** should be copied from PayPo Merchant Panel and the access to the Panel is granted after an agreement with PayPo is signed.

To get access, please log in to the Merchant Panel: <https://merchant.paypo.ro> The required details are in the **Settings -> Integration** tab.

API v. 3.0.9

Documentatie

 [PayPo - Specyfikacja API v. 3.0.9 \(PL\)](#)

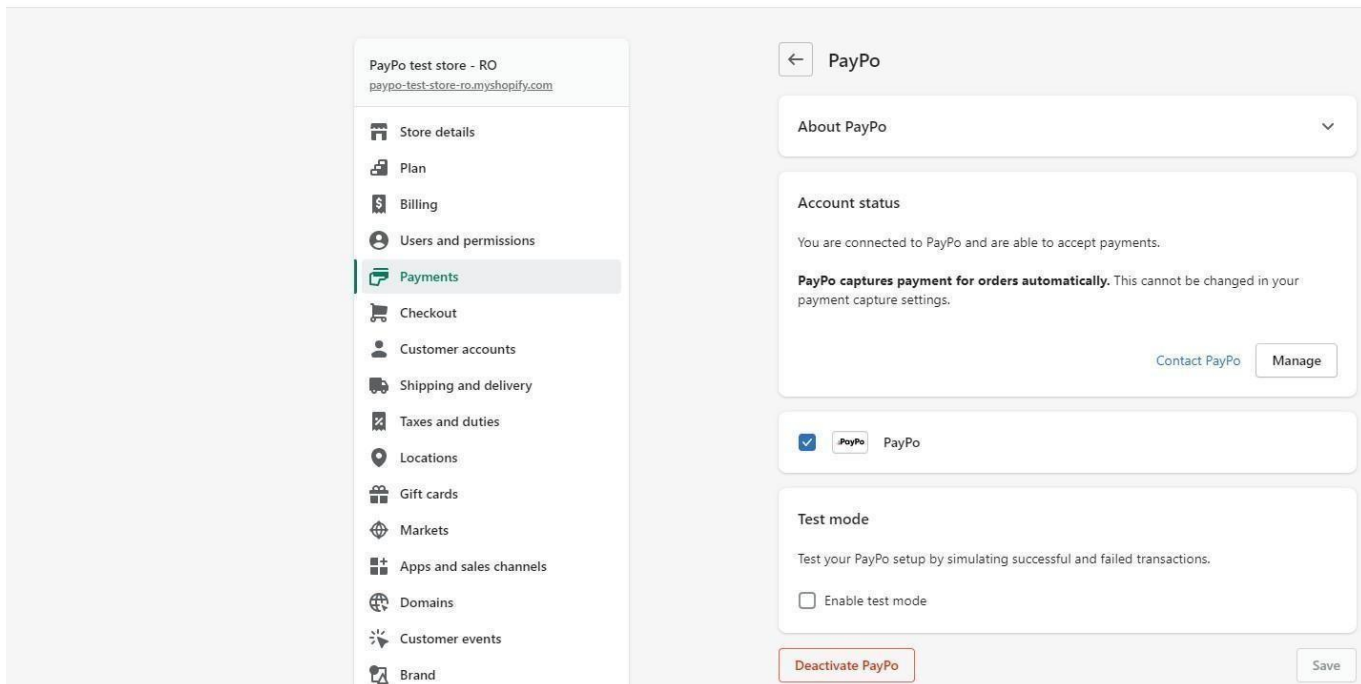
 [PayPo - API Specification v. 3.0.9 \(EN\)](#)

Configurare

ID	<input type="text" value="af43a5cf-98dd-11ea-ae30-02420a000202"/>
Token	<input type="text" value="9c6b11137575ca10aaf17c457496413b9c6b1113"/>
URL	<input type="text" value="https://api.sandbox.paypo.ro/v3/"/>

After selecting the country, entering the Merchant ID and Merchant API Key and setting the product type, the installed payment app needs to be activated in Shopify.

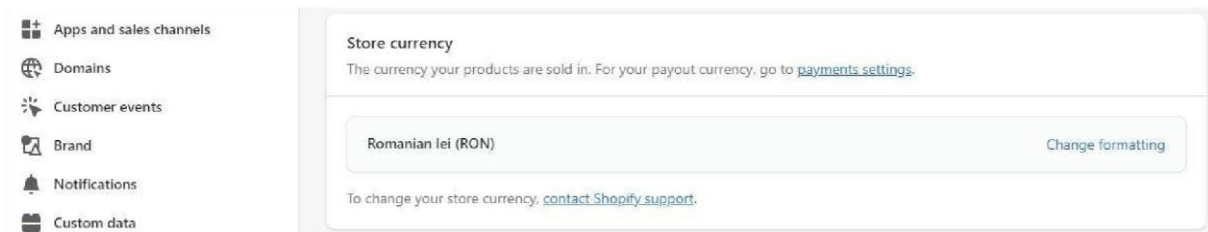
Activation may be carried out in the shop admin panel by selecting: Shopify Admin > Settings > Payments > PayPo > Manage. Then press the green "Activate PayPo" button.



3. Store currency configuration

When a transaction is created via API, the currency code is not sent so you need to configure the currencies compatible with PayPo (PLN or RON) in your Shopify settings.

To do this, please go to **“Store currency”** section in store settings (Settings > Store



details).

4. Product type selection

In the plug-in configuration menu, we can set the currently applicable product type for PayPo payments. The product configuration used in the module should be compatible with the settings implemented in PayPo system.

For PNx, please enter the number of instalments manually; the value must be higher than 1.

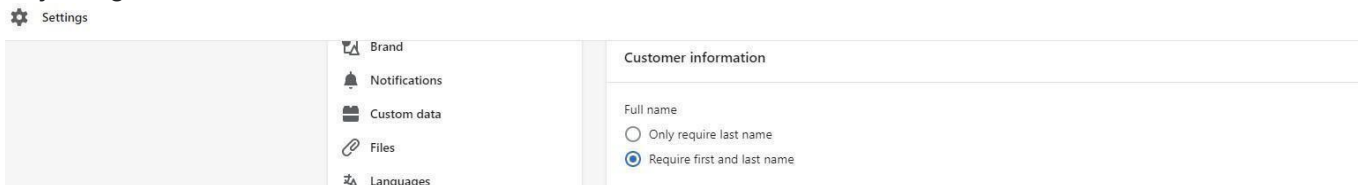


For CORE, the number of instalments is automatically and invariably set to: 4. In this case, the field where the instalments number may be entered will not be displayed.

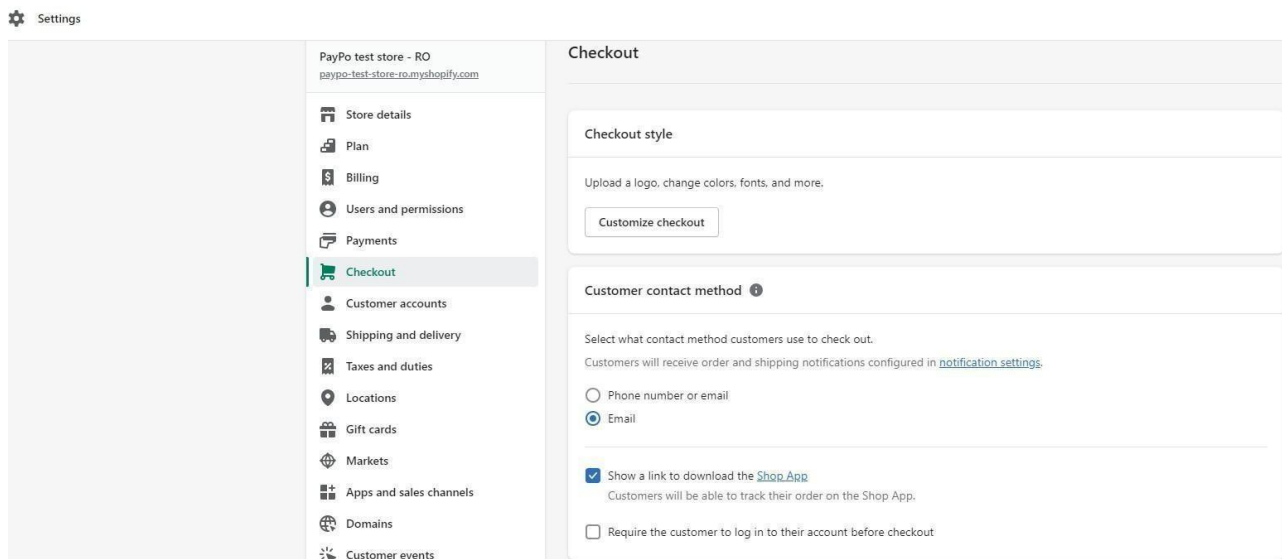
For Romania, please select PNX with 1 instalment.

5. The requirement to complete the “name” field at store Checkout.

In the store settings, in Settings > Checkout > Customer information, please check the option “**Require first and last name**”. The default setting in Shopify is “Only require last name”; however, failure to provide the first name when processing a payment will result in PayPo rejecting the Customer’s transaction.



6. The requirement to provide e-mail address at store Checkout.



The Customer’s e-mail address is necessary to process PayPo payment. To make sure that it will be provided, please go to the store settings: Settings > Checkout > Customer contact method and select **Email**.

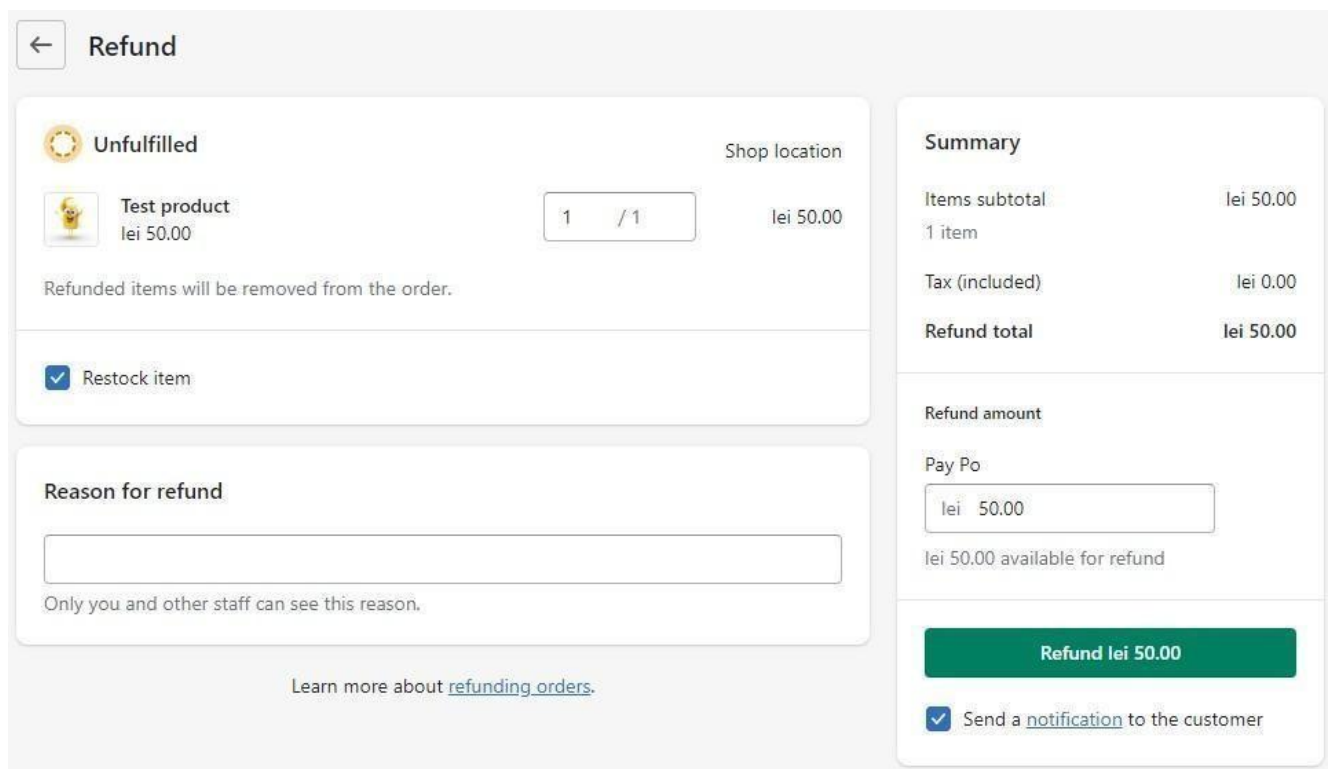
Checkout in Shopify has two settings for the provision of email address and phone number, which are shown in the following screenshot:

7. Entering refunds in orders for which PayPo payment method is selected

In order to enter a return for an order for which the Customer selected PayPo as the payment method, please go to the order details and click “**Refund**”.


After you are redirected to “**Refund**” section, the return may be entered by editing order components or by entering the return amount in the “**PayPo Refund amount**” field.

To approve the return, please click the green button with the cost return amount stated. The return will be registered in PayPo system and the customer’s liability will be closed (in the case of total return) or reduced by the return value (in the case of partial return).



← Refund

Unfulfilled Shop location

 Test product lei 50.00	1 / 1	lei 50.00
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Refunded items will be removed from the order.

Restock item

Reason for refund

Only you and other staff can see this reason.

[Learn more about refunding orders.](#)

Summary	
Items subtotal	lei 50.00
1 item	
Tax (included)	lei 0.00
Refund total	lei 50.00

Refund amount

Pay Po

lei 50.00 available for refund

Refund lei 50.00

Send a [notification](#) to the customer

8. Add PayPo logo to the product page.

Right-click on the product page in the store customization area. Then select **Add section/Image** and place it wherever you want. For the image, select the PayPo banner. You can also install Payfy: Payments Rules



to be able to customize the payments method, so instead of Paypo you can add **Paypo – Cumpara acum si plateste in 30 de zile.**

Template

- Product page
 - Variant picker
 - Quantity selector
 - Buy buttons
 - Product Review B
 - Text – *Perioadă d*
- Image

Image

Image

Alignment: Left Center Right

Width: 500 px